REGULATION — BAYONNE SCHOOL DISTRICT

2340 / Page 1 of Field Trips

R 2340 FIELD TRIPS

Field trips play an integral part in the child's educational development and provide valuable learning experiences. Field trips are considered to be an extension of classroom activities. Visits to museums, municipal buildings, the firehouse and the library are some examples of activities in which a child may participate.

Each student represents his/her school on a field trip and must be cooperative, courteous, and reserved. Students will be expected to follow the instructions of the chaperones at all times.

Student participation in all field trips will depend upon teacher approval and student's attendance, deportment and grades.

Teacher Approval: --->One week before the trip each student must notify all his subject teachers of his/her plans to go on the trip. If for any reason, two teachers disapprove, then the student will be withdrawn.

Permission Slips:--->A completed and signed permission slip is required of every student going on the trip. It must be submitted no later than one week before the trip. (Se Sample Form-Section 8000).

Withdrawal:--->Each student must be absolutely certain about being able to go on a field trip, after he/she commits himself/herself, he/she cannot withdraw after the entrance fees have been paid.

Dress:--->The students should wear the type of clothes appropriate to the field trip.

Conduct:--->Each student represents his school on a field trip. His/her attitude should be cooperative, courteous, reserved. He/she must follow the instructions of the teacher and a chaperone at all times. He/she never should stray from the group or become involved with strangers. Under no circumstances will smoking be permitted on a field trip.

Lunch: --->Lunch must be eaten as directed by the teacher. students should eat together whether in a specified restaurant,



REGULATION — BAYONNE SCHOOL DISTRICT

PROGRAM

2340 / Page 2 of Field Trips

picnic area, bus, etc. Special care must be taken in the proper disposal of lunch scraps.

Dismissal:--->Students are not permitted to "Ride Home" separately from the trip. Every student will be dismissed at the school which means that no one will be "dropped off" on the way home.

The Office of the Assistant Superintendent of Schools for Administration, as well as the Principal. must be notified of any cancellation of any trip at least twenty-four hours in advance of the scheduled date. The only exception will be in case of an emergency.

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